

APPLICATION FORM 2026/27

Alternatively, apply online at www.hrc.ac.uk

Office Use Only

Person Code:

Student Personal Details

MrMrsMsMissMx

Surname:

First Name:

Address:

Gender:

Male

Female

Prefer not to say

Postcode:

Contact Tel No:

Ethnicity:

Email Address:

Date of birth:

Age on August 31st 2026:

Have you lived in the UK for 3 years or more?

Yes

No

If no, please state date of entry to UK:

Please give details of any criminal convictions:

Emergency Contact Details

MrMrsMsMissMx

Name:

Address:

Postcode:

Contact Tel No:

Email Address:

Course applied for:	Course Title	Level
1st Choice		
2nd Choice		

Qualifications (please list your most relevant qualifications)

Exam Subjects	Date Achieved	GCSE, A/AS Level, NVQ, GNVQ etc.	Expected result (if known)	Actual result (if known)
Maths				
English				
Science				

Please state, in full, the name of the last school you attended:

Learning Support

Have you ever had special exam arrangements?

Yes

No

Do you have an Educational Health Care Plan?

Yes

No

Are you under the care of a local authority?

Yes

No

Are you a care leaver?

Yes

No



How did you find out about Hertford Regional College?

Advertising ☐	Family/Friend ☐	School Visit to HRC ☐
Careers Service ☐	HRC Open Event ☐	Social Media ☐
Community Event ☐	HRC Website ☐	I am an existing student ☐
Community Partner ☐	Prospectus ☐	Other (please specify) ☐
Employer ☐	School Talk from HRC ☐	

How we use your personal information

This privacy notice is issued by the Education and Skills Funding Agency (ESFA), on behalf of the Secretary of State for the Department of Education (DfE). It is to inform learners how their personal information will be used by the DfE, the ESFA (an executive agency of the DfE) and any successor bodies to these organisations. For the purposes of relevant data protection legislation, the DfE is the data controller for personal data processed by the ESFA.

Your personal information is used by the DfE to exercise its functions and to meet its statutory responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009 and to create and maintain a unique learner number (ULN) and a personal learning record (PLR). Your information will be securely destroyed after it is no longer required for these purposes.

Your information may be shared with third parties for education, training, employment and well-being related purposes, including for research. This will only take place where the law allows it and the sharing is in compliance with data protection legislation.

Further information about use of and access to your personal data, details of organisations with whom we regularly share data, information about how long we retain your data, and how to change your consent to be contacted, please visit www.gov.uk/government/publications/esfa-privacy-notice

All personal data is processed in accordance with The Data Protection Act (2018) and UK General Data Protection Regulation (UK GDPR).

Please tick the following boxes to receive marketing information:

About courses or learning opportunities ☐

For surveys and research ☐

How should we contact you?

By post ☐

By phone ☐

By email ☐

By text ☐

Statement by the Student

- I declare that the information given is correct and understand that it will be used only for the purpose set out in the consent to process, and my consent is conditional upon Hertford Regional College complying with their obligations and duties under the Data Protection Legislation.
- I have received sufficient information and advice to make an informed decision about my choice of course.

- I agree to notify the College of any change in my personal circumstances which may affect any concessions given at the time of enrolment.
- I understand that all course fees/instalments remain fully payable even if I do not complete the course.
- I confirm that I have read the Data Protection Statement contained in the guidance notes (see above).

- I agree to Hertford Regional College processing personal data contained within this form, or other data or images, which Hertford Regional College may obtain from me or other people, whilst I am a student. I agree to the processing of such data for any purposes connected with my studies or my health and safety whilst on the premises or for any other legitimate reason.

Signed by Student/Parent/Guardian (delete as appropriate)

..... **Date:**

Please return this form to the campus you wish to study at:

Hertford Regional College
Freepost NW4954
Broxbourne Campus
High Road, Turnford
Broxbourne, EN10 6BR

Hertford Regional College
Freepost NW4954
Ware Campus
London Road
Ware, SG12 6BR

*If you require this document
in an alternative format,
please call 01992 411411.*

SUPPORTED BY
MAYOR OF LONDON